

BOARD MEETING #630
January 24, 2025

The regular meeting of the Housing Authority of the County of Union was held on January 24, 2025. Tom Beck, chairperson, called the meeting to order at 11:36 am. Members present were Gale Reish, and Mike Stoltzfus. Also, present Sharon Leon, Executive Director, Melissa Lobos, Solicitor, Allyson Weaver, Secretary. Absent, Matt Schumacher.

An Executive Session was held prior to the public meeting at which time, one Real Estate issue was discussed.

1. Gale Reish made a motion to approve the minutes for the Regular Meeting #628 held December 20, 2024. Mike Stoltzfus seconded same, and the Board unanimously passed by those present.
2. TREASURER'S REPORT & FINANCIAL:
Mike Stoltzfus made a motion to approve the Treasurer's Report for December 2024. Gale Reish seconded same, and the Board unanimously passed by those present.
3. HOUSING STAFF REPORTS:
Gale Reish made a motion to accept the Housing Authority staff reports for December 2024. Mike Stoltzfus seconded same, and the Board unanimously passed by those present.

PUBLIC PARTICIPATION:

1. None.

UNFINISHED BUSINESS:

1. Mike Stoltzfus made a motion to approve taking the HCV 2024 Admin Plan off the table. Gale Reish seconded same, and the Board unanimously passed by those present.
2. Gale Reish made a motion to approve tabling the HCV 2024 Admin Plan. Mike Stoltzfus seconded same, and the Board unanimously passed by those present.

NEW BUSINESS:

1. Mike Stoltzfus made a motion to approve hiring Administrative Coordinator, Christopher Post. Gale Reish seconded same, and the Board unanimously passed by those present. This is a full-time position which will assist with administrative duties, grants, and accounting.

Sharon Leon *Executive Director* | Allyson Weaver, *Secretary* | Martin & Lobos, *Solicitor*
AUTHORITY MEMBERS: Thomas Beck, *Chairperson* | Dr. W. Gale Reish, *Vice-Chairperson*
Matt Schumacher, *Treasurer* | Mike Stoltzfus



2. Mike Stoltzfus made a motion to approve the resignation of Project Manager, Stephanie Walter. Gale Reish seconded same, and the Board unanimously passed by those present.
3. Gale Reish made a motion to approve hiring Project Manager, Kurt Evans. Mike Stoltzfus seconded same, and the Board unanimously passed by those present.
4. Gale Reish made a motion to approve the 2024 Charles W. Winslow Success Award winner. Mike Stoltzfus seconded same, and the Board unanimously passed by those present.
 - a. This award will be presented to Cynthi Buck. She has successfully completed the Family Self-Sufficiency Program and received an escrow of \$6,207.51 after 1 year of employment.
5. Gale Reish made a motion to approve the 2024 Making a Difference Award. Mike Stoltzfus seconded same, and the Board unanimously passed by those present.
 - a. Emily Gorski is the recipient of this award for her work with her organization, DIG Furniture Bank.
6. Mike Stoltzfus made a motion to approve the purchase of the property located at 1020 Market Street in the amount of \$153,000. Gale Reish seconded same, and the Board unanimously passed by those present.
7. Gale Reish made a motion to approve the contract for the CSC Conference Room Project, recommended to be awarded to Scott Miller Construction in the amount of \$96,500. Mike Stoltzfus seconded same, and the Board unanimously passed by those present.

INFORMATIONAL ITEMS:

1. The UCHA Annual Luncheon will be held February 19th at the Watson Inn from 11:30 to 1:00 pm.

ADJOURNMENT:

1. Gale Reish made a motion to adjourn at 11:43 am.

Allyson Weaver, Secretary