

**BOARD MEETING #617
January 25, 2024**

The regular meeting of the Housing Authority of the County of Union was held on January 25, 2024. Tom Beck, chairperson, called the meeting to order at 12:46 pm. Members present were Gale Reish, Mike Stoltzfus, and Matt Schumacher. Also, present Sharon Leon, Executive Director, Melissa Lobos, Solicitor, Allyson Weaver, Secretary. Absent Gina Melone.

An Executive Session was held prior to the public meeting at which time, one Real Estate issue, and two Personnel issues were discussed.

1. Matt Schumacher made a motion to approve minutes for Regular Meeting 615 held December 20, 2023. Mike Stoltzfus seconded same, and the Board unanimously passed by those present.
2. TREASURER'S REPORT & FINANCIAL:
Gale Reish made a motion to approve the Treasurer's Report for December 2023. Mike Stoltzfus seconded same, and the Board unanimously passed by those present.
 - a. The miscellaneous amount previously discussed was used to pay for the WDC playground from the General fund. ARPA money will be used to reimburse the account.
3. HOUSING STAFF REPORTS:
Matt Schumacher made a motion to accept Housing Authority staff reports for December 2023. Mike Stoltzfus seconded same, and the Board unanimously passed by those present.

PUBLIC PARTICIPATION:

1. None.

UNFINISHED BUSINESS:

1. Matt Schumacher made a motion to approve taking the Agreement between Guarantors off the table. Gale Reish seconded same, and the Board unanimously passed by those present.
2. Gale Reish made a motion to approve tabling the Agreement between Guarantors. Matt Stoltzfus seconded same, and the Board unanimously passed by those present.
3. Gale Reish made a motion to approve taking acceptance of right of first refusal off the table. Matt Schumacher seconded same, and the Board unanimously passed by those present.
4. Matt Schumacher made a motion to approve tabling acceptance of right of first refusal. Mike Stoltzfus seconded same, and the Board unanimously passed by those present.
5. Matt Schumacher made a motion to approve taking changes to ED contract off the table. Mike Stoltzfus seconded same, and the Board unanimously passed by those present.
6. Gale Reish made a motion to approve tabling changes to ED contract. Matt Schumacher seconded same, and the Board unanimously passed by those present.

Sharon Leon *Executive Director* | Allyson Weaver, *Secretary* | Martin & Lobos, *Solicitor*
AUTHORITY MEMBERS: Thomas Beck, *Chairperson* | Dr. W. Gale Reish, *Vice-Chairperson*
Matt Schumacher, *Treasurer* | Gina Melone | Mike Stoltzfus



NEW BUSINESS:

1. Matt Schumacher made a motion to approve a Tower Lease Amendment pending solicitor approval. No one seconded same, motion dies.
2. Gale Reish made a motion to approve hiring Mindi Hackenberg as the Rental Rehab Manager which includes an increase in salary and full-time benefits. Matt Schumacher seconded same, and the Board unanimously passed by those present.
3. Matt Schumacher made a motion to approve changes to the Capital Improvements Manager to include an increase in salary. Gale Reish seconded same, and the Board unanimously passed by those present.
 - a. The new Title of this position is Maintenance Director. Brian Glass will remain in this position with full-time hours.
4. Gale Reish made a motion to approve hiring Anna DeCastro as a part-time Housing Administrative Assistant. Matt Schumacher seconded same, and the Board unanimously passed by those present.
5. Gale Reish made a motion to approve Tom Beck, Matt Schumacher and Sharon Leon as signers for the Susquehanna Community Bank accounts. Mike Stoltzfus seconded same, and the Board unanimously passed by those present.

INFORMATIONAL ITEMS:

1. The Annual Luncheon was held Tuesday, January 23, 2024, at the Silver Moon Banquet Hall.
2. A Rental Rehab event is scheduled for February 26, 2024, 6-8 at Marzoni's in Selinsgrove, dinner will be provided. The Rental Rehab and Housing Choice Voucher Programs in Union and Snyder Counties will be discussed.

ADJOURNMENT:

1. Gale Reish made a motion to adjourn at 1:01 pm.

Allyson Weaver, Secretary