

**BOARD MEETING #614
November 15, 2023**

The regular meeting of the Housing Authority of the County of Union was held on November 15, 2023. Tom Beck, chairperson, called the meeting to order at 2:01 pm. Members present were Gale Reish and Matt Schumacher. Also, present Sharon Leon, Executive Director, Melissa Lobos, Solicitor, Allyson Weaver, Secretary. Absent Mike Stoltzfus and Gina Melone.

An Executive Session was held prior to the public meeting at which time, three Legal issues, two Real Estate issues, and two Personnel issues were discussed.

1. Gale Reish made a motion to approve minutes for Regular Meeting 612 (held October 18, 2023) and Special Meeting 613 (held October 26, 2023). Matt Schumacher seconded same, and the Board unanimously passed by those present.
2. TREASURER'S REPORT & FINANCIAL:
Gale Reish made a motion to table the approval of the Treasurer's Report for October 2023. Matt Schumacher seconded same, and the Board unanimously passed by those present.
3. HOUSING STAFF REPORTS:
Matt Schumacher made a motion to accept the Housing Authority staff reports for October 2023. Gale Reish seconded same, and the Board unanimously passed by those present.

PUBLIC PARTICIPATION:

1. Richard Owen was in attendance via zoom.

UNFINISHED BUSINESS:

1. A request was made by the owner of a property in Lewisburg to lift the income restriction on the property. This restriction requires that the property be sold to a buyer that qualifies at or below 80% of Area Median Income. The property was built by the Housing Authority with funds provided by DCED. These funds require the property to remain affordable for a 15-year period. DCED was contacted and the Housing Authority does not have the ability to lift this restriction.

NEW BUSINESS:

1. Matt Schumacher made a motion to approve the 2024 Holiday Calendar. Gale Reish seconded same, and the Board unanimously passed by those present

Sharon Leon *Executive Director* | Allyson Weaver, *Secretary* | Martin & Lobos, *Solicitor*
AUTHORITY MEMBERS: Thomas Beck, *Chairperson* | Dr. W. Gale Reish, *Vice-Chairperson*
Matt Schumacher, *Treasurer* | Gina Melone | Mike Stoltzfus



2. Gale Reish made a motion to approve the HCV Utility Allowances. Matt Schumacher seconded same, and the Board unanimously passed by those present.
 - a. Utility Allowances are used in coordination with the payment standards to ensure units are affordable to individuals renting through the Housing Choice Voucher Program. They will go into effect December 1st through September 30, 2024.

INFORMATIONAL ITEMS:

1. Job openings- Maintenance Technician and Administrative HCV Assistant.

ADJOURNMENT:

1. Gale Reish made a motion to adjourn at 2:10 pm.

Allyson Weaver, Secretary