

**BOARD MEETING #607
May 17, 2023**

The regular meeting of the Housing Authority of the County of Union was held on May 17, 2023. Tom Beck, chairperson, called the meeting to order at 2:41pm. Members present were Gale Reish, Mike Stoltzfus, and Matt Schumacher. Also, present Sharon Leon, Executive Director, Melissa Lobos, Solicitor, Allyson Weaver, Secretary, and Bruce Quigley, Development Director. Absent Gina Melone.

An Executive Session was held prior to the public meeting at which time, one Legal issue, one Personnel issue, and one Contract issue was discussed.

Call to Order:

1. Gale Reish made a motion to approve the minutes for the Regular Meeting 606 (held April 19, 2023). Matt Schumacher seconded same, and the Board unanimously passed by those present.
2. **TREASURER'S REPORT & FINANCIAL:**
Mike Stoltzfus made a motion to approve the Treasurer's Report for April 2023. Matt Schumacher seconded same, and the Board unanimously passed by those present.
 - a. A correction was made to the CSC annual budget expenses. The corrected amount on 'over/under budget' line item is \$20,323.
3. **HOUSING STAFF REPORTS:**
Gale Reish made a motion to accept the Housing Authority staff reports for April 2023. Mike Stoltzfus seconded same, and the Board unanimously passed by those present.

PUBLIC PARTICIPATION:

1. None scheduled

UNFINISHED BUSINESS:

1. Matt Schumacher made a motion to approve taking the agreement for services with Union County and Snyder County for administration of Whole-Home Repairs grant funding off the table. Mike Stoltzfus seconded same, and the Board unanimously passed by those present.

Sharon Leon *Executive Director* | Allyson Weaver, *Secretary* | Martin & Lobos, *Solicitor*
AUTHORITY MEMBERS: Thomas Beck, *Chairperson* | Dr. W. Gale Reish, *Vice-Chairperson*
Matt Schumacher, *Treasurer* | Gina Melone | Mike Stoltzfus



2. Matt Schumacher made a motion to approve tabling the agreement for services with Union County and Snyder County for administration of Whole-Home Repairs grant funding. Mike Stoltzfus seconded same, and the Board unanimously passed by those present.
 - a. The agreements are in process of completion

NEW BUSINESS:

1. Gale Reish made a motion to approve closing all bank accounts at SCB except the General Fund account and CSC account. Mike Stoltzfus seconded same, and the Board unanimously passed by those present.
2. Mike Stoltzfus made a motion to approve authorized signers for SCB accounts to include Thomas Beck, Matt Schumacher, and Sharon Leon. Gale Reish seconded same, and the Board unanimously passed by those present.
3. Gale Reish made a motion to table approving the payment to PC operating account. Matt Schumacher seconded same, and the Board unanimously passed by those present.
4. Matt Schumacher made a motion to approve vehicle purchase with Lake Ford in the amount of \$19,462. Mike Stoltzfus seconded same, and the Board unanimously passed by those present.
 - a. Purchase was made through the COSTARS Program to replace an existing maintenance vehicle in need of repairs.

INFORMATIONAL ITEMS:

1. Landlord Engagement Event.
 - a. A Landlord Event will be held in June in collaboration with Union-Snyder Community Action Agency, to discuss Housing programs and the new Rental Rehab Program. Date, time and location are to be determined.

ADJOURNMENT:

1. Gale Reish made a motion to adjourn at 2:49 pm.

Allyson Weaver, Secretary