

BOARD MEETING #604
February 15, 2023

The regular meeting of the Housing Authority of the County of Union was held on January 18, 2023. Tom Beck, chairperson, called the meeting to order at 2:29 pm. Members present were Gale Reish, Mike Stoltzfus, Matt Schumacher and Gina Melone. Also, present Melissa Lobos, Solicitor, Allyson Weaver, Secretary, and Bruce Quigley, Development Director.

An Executive Session was held prior to the public meeting at which time, one Real Estate issue, two Legal issues, one Personnel issue, and two Contract issues were discussed.

Call to Order: 2:29 pm.

1. Gale Reish made a motion to approve the minutes for the Annual Meeting 602 (held January 18, 2023). Matt Schumacher seconded same, and the Board unanimously passed by those present.
 - a. There were 2 corrections to the Annual Meeting minutes, the time the meeting was called to order was 1:30 pm and in the beginning paragraph it should state it is an "Annual" meeting.
2. Matt Schumacher made a motion to approve the minutes for the Regular Meeting 603 (held January 18, 2023). Gina Melone seconded same, and the Board unanimously passed by those present.
3. **TREASURER'S REPORT & FINANCIAL:**
Matt Schumacher made a motion to approve the Treasurer's Report for January 2023. Gina Melone seconded same, and the Board unanimously passed by those present.
4. **HOUSING STAFF REPORTS:**
Gale Reish made a motion to accept Housing Authority staff reports for January 2023. Matt Schumacher seconded same, and the Board unanimously passed by those present.

PUBLIC PARTICIPATION:

1. Richard Owen was present via zoom.

UNFINISHED BUSINESS:

1. None scheduled.

Sharon Leon *Executive Director* | Allyson Weaver, *Secretary* | Martin & Lobos, *Solicitor*
AUTHORITY MEMBERS: Thomas Beck, *Chairperson* | Dr. W. Gale Reish, *Vice-Chairperson*
Matt Schumacher, *Treasurer* | Gina Melone | Mike Stoltzfus



NEW BUSINESS:

1. Matt Schumacher made a motion to approve opening an escrow account with authorized signers at Mifflinburg Bank for ECHO site removal funds. Gina Melone seconded same, and the Board unanimously passed by those present.
 - a. Tom Beck and Gale Reish abstained from voting.
 - b. In lieu of a letter of credit or bond, Penn Township has allowed the reserve funds for removal of ECHO in the future to be put in a restricted escrow account.
2. Matt Schumacher made a motion to approve entering into a Banking Services Agreement with authorized signers at Jersey Shore State Bank. Gina Melone seconded same, and the Board unanimously passed by those present.
 - a. Proposals were received from five banks in response to the Request for Proposals for banking services. Each bank went through a ranking process and the recommendation was Jersey Shore State bank.
3. Gale Reish made a motion to approve the FY 2022 Pension Contribution. Matt Schumacher seconded same, and the Board unanimously passed by those present.

INFORMATIONAL ITEMS:

1. UCHA submitted applications with Union and Snyder Counties for Whole Home Repairs Grant funding to offer Rental Rehabilitation.

ADJOURNMENT:

1. Gale Reish made a motion to adjourn at 2:40 pm.

Allyson Weaver, Secretary