

**BOARD MEETING #603
January 18, 2023**

The regular meeting of the Housing Authority of the County of Union was held on January 18, 2023. Tom Beck, chairperson, called the meeting to order at 2:00 pm. Members present were Gale Reish, Matt Schumacher and Gina Melone. Also, present were Sharon Leon, Executive Director, Melissa Lobos, Solicitor, and Allyson Weaver, Secretary, and Bruce Quigley, Development Director.

An Executive Session was held prior to the public meeting at which time, one Real Estate issue and two Legal issues were discussed.

Call to Order: 2:00 pm.

1. Gale Reish made a motion to approve the minutes for the Regular Meeting 601 (held December 21, 2022). Matt Schumacher seconded same, and the Board unanimously passed by those present.
2. **TREASURER'S REPORT & FINANCIAL:**
Matt Schumacher made a motion to approve the Treasurer's Report for December 2022. Gina Melone seconded same, and the Board unanimously passed by those present.
 - a. The General Fund is slightly over budget for the first quarter of 2023 FY. Items contributing to this include Fee Accountant expense, and additional staff hours for new employee training.
 - b. The CSC budget includes additional expense for CSC luncheon for all building staff. This is first year since 2019 that the event was held.
3. **HOUSING STAFF REPORTS:**
Gale Reish made a motion to accept Housing Authority staff reports for December 2022. Matt Schumacher seconded same, and the Board unanimously passed by those present.
 - a. FSS Report: The program has 36 active participants, 2 pending applications, 6 graduates within the last fiscal year, no participants have left the program, and 20 participants with escrow accounts totaling \$61,193.40.

PUBLIC PARTICIPATION:

1. None.

Sharon Leon *Executive Director* | Allyson Weaver, *Secretary* | Martin & Lobos, *Solicitor*
AUTHORITY MEMBERS: Thomas Beck, *Chairperson* | Dr. W. Gale Reish, *Vice-Chairperson*
Matt Schumacher, *Treasurer* | Gina Melone | Mike Stoltzfus



UNFINISHED BUSINESS:

1. Gale Reish made a motion to approve taking bond for ECHO off the table. Matt Schumacher seconded same, and the Board unanimously passed by those present.
2. Matt Schumacher made a motion to approve a bond or letter of credit up to \$12,000 for the ECHO Cottage Unit in Snyder County. Gale Reish seconded same, and the Board unanimously passed by those present.

NEW BUSINESS:

1. Gale Reish made a motion to approve accepting the Family Self-Sufficiency Grant Award for 2023. Matt Schumacher seconded same, and the Board unanimously passed by those present.

INFORMATIONAL ITEMS:

1. Additional Mainstream Housing Vouchers.
 - a. The Housing Authority received 10 additional Mainstream Vouchers bringing the total to 49. These vouchers can be utilized by non-elderly disabled individuals under the age of 62 with a verification of a disability provided by a medical professional.
2. All staff meeting/ training is scheduled for January 25th at the main office. The office will be closed from 11:30 am to 4:30 pm.

ADJOURNMENT:

1. Gale Reish made a motion to adjourn at 2:18 pm

Allyson Weaver, Secretary