

BOARD MEETING #599

October 19, 2022,

The regular meeting of the Housing Authority of the County of Union was held on October 19, 2022. Tom Beck, chairperson, called the meeting to order at 2:10 pm. Members present were Gale Reish, Matt Schumacher, Diane Meixell and Gina Melone. Also, present were Sharon Leon, Executive Director, Melissa Lobos, Solicitor and Bruce Quigley, Development Director.

An Executive Session was held prior to the public meeting at which time one legal issue and one real estate issue was discussed.

1. Diane Meixell made a motion to approve the minutes for the Regular Meeting 598 (held September 21, 2022). Gale Reish seconded same, and the Board unanimously passed by those present.
2. TREASURER'S REPORT & FINANCIAL:
Gale Reish made a motion to approve the September 2022 Treasurer's Report as presented. Diane Meixell seconded same, and the Board unanimously passed by those present.
3. HOUSING STAFF REPORTS:
Diane Meixell made a motion to accept Housing Authority staff reports for September 2022. Gale Reish seconded same, and the Board unanimously passed by those present.

PUBLIC PARTICIPATION:

Nancy Steckel and Richard Owen attended via zoom.

UNFINISHED BUSINESS:

1. The Interagency Agreement with the Snyder County Housing Authority has been completed and is in the process of being signed by both Boards.
2. ECHO (Elder Cottage Housing Options) is progressing. Construction of both units has started and contracts continue to be reviewed.

Sharon Leon, Executive Director | Martin & Lobos, Solicitor | Allyson Weaver, Secretary
AUTHORITY MEMBERS: Thomas Beck, *Chairperson* | Dr. W. Gale Reish, *Vice-Chairperson*
Diane Meixell, *Treasurer* | Matt Schumacher | Gina Melone



NEW BUSINESS:

1. Matt Schumacher made a motion to approve the HCV Definitions of Preferences for the Housing Choice Voucher Program. Gale Reish seconded same, and the Board unanimously passed by those present.
 - a. This is a revision to the recently updated preferences previously approved; categorizing the preferences for better understanding.
2. Diane Meixell made a motion to approve the 2023 UCHA Holiday Calendar. Gale Reish seconded same, and the motion was approved with four votes to approve. One vote was made for no approval.
 - a. The holidays follow the Union County schedule for days off.
3. Gale Reish made a motion to approve the 2022 Charles W. Winslow Service Award winner. Diane Meixell seconded same, and the Board unanimously passed by those present.
 - a. This award is given to an individual who volunteers services throughout Union County. Winners will be recognized at the event on October 26th.
4. Gale Reish made a motion to approve taking Request For Proposals for Auditor Services off the table. Diane Meixell seconded same, and the Board unanimously passed by those present.

Gale Reish made a motion to not pursue an RFP for Auditor Services. Matt Schumacher seconded same, and the Board unanimously passed by those present.

5. Matt Schumacher made a motion to approve the Family Self Sufficiency Program Action Plan 2022. Diane Meixell seconded same, and the Board unanimously passed by those present.
 - a. This plan was recently approved by HUD with changes implemented for new HUD rules.
6. Diane Meixell made a motion to approve the FSS Program Budget for fiscal year 2023. Matt Schumacher seconded same, and the Board unanimously passed by those present.
7. Diane Meixell made a motion to approve the Housing Choice Voucher Program Budget for fiscal year 2023. Matt Schumacher seconded same, and the Board unanimously passed by those present.
8. Diane Meixell made a motion to approve the Housing Authority General Fund Budget for fiscal year 2023. Matt Schumacher seconded same, and the Board unanimously passed by those present.
9. Gale Reish made a motion to approve the Newky Apartments Budget for fiscal year 2023. Diane Meixell seconded same, and the Board unanimously passed by those present.
10. Gale Reish made a motion to approve the Community Services Center Budget for fiscal year 2023. Diane Meixell seconded same, and the Board unanimously passed by those present.
11. Matt Schumacher made a motion to approve the White Deer Commons Budget for fiscal year 2023. Diane Meixell seconded same, and the Board unanimously passed by those present.

12. Gale Reish made a motion to approve termination of lease with CYS for Suite 200 offices. Diane Meixell seconded same, and the Board unanimously passed by those present.

INFORMATIONAL ITEMS:

1. Union County Housing received a county ARPA Award for a playground project at the White Deer Commons housing site.
2. The Redevelopment Authority of Union County received a county ARPA Award to work with Union County Housing in the implementation of a Rental Rehabilitation Program in Union County.
3. The UCHA 50th Anniversary event is being held on Wednesday, October 26th.
4. Sharon Leon was recently appointed to the PAHRA, Pennsylvania Association of Housing and Redevelopment Authorities, Board. This is a 3 year term of service.

ADJOURNMENT:

1. Gale Reish made a motion to adjourn at 2:32pm.

Allyson Weaver, Secretary