

**BOARD MEETING #598
September 21, 2022,**

The regular meeting of the Housing Authority of the County of Union was held on September 21, 2022. Tom Beck, chairperson, called the meeting to order at 2:07 pm. Members present were Gale Reish, Matt Schumacher, and Diane Meixell. Also, present were Sharon Leon, Executive Director, Melissa Lobos, Solicitor, Allyson Weaver, Secretary, and Bruce Quigley, Development Director. Gina Melone was excused.

An Executive Session was held prior to the public meeting at which time one legal issue, one personnel and one real estate issue was discussed.

1. Gale Reish made a motion to approve the minutes for the Regular Meeting 597 (held August 17, 2022). Diane Meixell seconded same, and the Board unanimously passed by those present.
2. TREASURER'S REPORT & FINANCIAL:
Diane Meixell made a motion to approve the August 2022 Treasurer's Report as presented. Gale Reish seconded same, and the Board unanimously passed by those present.
3. HOUSING STAFF REPORTS:
Diane Meixell made a motion to accept Housing Authority staff reports for August 2022. Matt Schumacher seconded same, and the Board unanimously passed by those present.

PUBLIC PARTICIPATION:

Nancy Steckel, Mike Hanyak and Richard Owen attended via zoom.

UNFINISHED BUSINESS:

1. The Interagency Agreement with the Snyder County Housing Authority has been completed and is in the process of being signed by both Boards.

NEW BUSINESS:

1. Gale Reish made a motion to approve the Housing Choice Voucher Utility Allowance Charts for FYE 2023. Matt Schumacher seconded same, and the Board unanimously passed by those present.
 - a. Utility allowances are used with any unit that comes onto the Housing Choice Voucher Program. The agency contacts local utility and energy companies to obtain their current rates and updates annually. The utility allowances are taken into consideration when looking at what is affordable and what meets county payment standards. These standards include the utilities and rent paid for the unit.

Sharon Leon, Executive Director | Martin & Lobos, Solicitor | Allyson Weaver, Secretary
AUTHORITY MEMBERS: Thomas Beck, *Chairperson* | Dr. W. Gale Reish, *Vice-Chairperson*
Diane Meixell, *Treasurer* | Matt Schumacher | Gina Melone



2. Diane Meixell made a motion to approve the annual HUD Civil Rights Certification. Gale Reish seconded same, and the Board unanimously passed by those present.
 - a. This is a certification from the Board and the Housing Authority stating compliance of the 5-year plan, which was completed in 2019.
3. Gale Reish made a motion to approve the 2022 Charles W. Winslow Success Award winner Daria Wilbourn. Diane Meixell seconded same, and the Board unanimously passed by those present.
 - a. This award is given to an individual who has participated in the HCV Program and has become successful and financially independent through utilization of programs and services offered. Winners will be recognized at the event on October 26th.
4. Diane Meixell made a motion to approve applying for the Family Self Sufficiency Grant. Gale Reish seconded same, and the Board unanimously passed by those present.
 - a. This is renewal of the grant in place to offer the FSS Program.
5. Diane Meixell made a motion to table the approval for Request for Proposals for Auditor Services. Gail Reish seconded same, and the Board unanimously passed by those present.

INFORMATIONAL ITEMS:

1. ECHO (Elder Cottage Housing Options) is progressing. The contract for purchase and placement of the cottages is currently being reviewed. The plan is to have one cottage on site by the end of 2022.
2. Save the Date- October 26, 2022 the UCHA- 50th Anniversary event will be held at Fero Vineyards in Lewisburg from 6:00 to 8:00 pm.
3. Sharon Leon, Cindy Showalter, and Samantha Sauers will be attending the PAHRA (Pennsylvania Association of Housing and Redevelopment Agencies) Conference on October 16-19, 2022 at Skytop Lodge, PA.

ADJOURNMENT:

1. Gale Reish made a motion to adjourn at 2:22pm.

Allyson Weaver, Secretary